



Landowner Assistance Grant Application

Instructions

Before completing this form, please read the full Landowner Assistance Program guidelines available at www.kansasforests.org, especially regarding program participation requirements. Only private lands are eligible for this program.

The Grantee for a KFS Landowner Assistance Grant (LAG) must be the deeded landowner. If there is more than one landowner, one of them must be designated as the Grantee, and that person will complete this form and associated financial documents required for enrollment and payment. All additional landowners are Participants.

Process and Timeline

This form must be completed in full, and signed by both the Grantee and the Forester prior to submission.

Following submission, the application will be reviewed by the Kansas Forest Service Rural Forestry Program Coordinator to determine eligibility based on overall program guidelines. Approved applications will be signed and passed along to the next step of review.

If approved, the application will be reviewed by Kansas Forest Service administrative staff to determine eligibility based on financial information provided by applicant(s), and remaining unobligated funds in the program.

If approved, both the forester and applicant(s) will be formally notified of approval, and an agreement will be created and signed in order to proceed with the project. Important: any work that takes place, or funds that are spent, prior to applicant(s) being formally notified of approval to proceed *will not be eligible for reimbursement*.

If this application is not able to be approved at any point in the above process, it will be returned to the forester and applicant(s) with a brief explanation, which may include a request for clarification or additional information. Re-submissions of applications that were not able to be approved are allowed, and will be considered.

Following implementation of practices, the forester will certify that all planned practices were completed successfully and sign off. Applicant(s) will be required to submit all required documentation prior to final payment being issued.

Contact Information

Grantee / Primary Applicant

Name:

Mailing Address:

Phone:

Email:

Additional Participant(s) / Additional Landowner(s)

Duplicates of this page may be attached here if needed to list all deeded landowners.

Name:

Mailing Address:

Phone:

Email:

Responsible Person

Designate the person to be contacted, if other than the Grantee (property manager, etc).

Name:

Title:

Mailing Address:

Phone:

Email:

Eligibility

Landowner Information

No preference is given to applicants based on responses to the following question.

Does the landowner self-determine as a member of one of the USDA-defined groups below? (see <https://lrftool.sc.egov.usda.gov/> for more information)

Project Property Information

Answer all questions below, regardless of project design.

1. Is the project area at least 5 acres of contiguous forested land?
2. Is the project area adjacent to at least 10 acres of agricultural land?
3. Does the project area border at least 100 linear feet of perennial stream?
4. Does the project area include or border land that is at High risk for wildfire according to the [Kansas Wildfire Risk Assessment Portal \(WRAP\)](#)?
5. Does the project area include at least 2 acres suitable for tree-planting?
6. Will the project area be maintained as forested land for at least 10 years beyond project completion?
7. Is the project area enrolled or under contract for any other sources of assistance, included but not limited to NRCS/FSA programs such as EQIP, CRP, or CSP, Kansas programs such as Habitat First, RQEI, WRAPS, etc?
(KFS LAG funds cannot be used “on top of” other federal funds)

Include other important information about the project property here, including any explanation or clarification needed for answers above:

Location

County:

Site of project: (address, PLSS, Lat/Long, etc)

Other Information

Primary Category of Project:

Proposed Start Date:

(Projects should generally be completed within one year of start. All projects must be completed and fully certified and reimbursed prior to Sep. 30, 2029, or reimbursement may not be available.)

Proposed Completion Date:

Check box if a detailed practice plan and schedule of practices for project is attached. *(Examples of acceptable formats may include Forest Stewardship Plans, NRCS forms such as ECS-5 or ECS-666, or forester-prepared practice plans)*

Check box if map(s) showing property boundary and proposed treatment areas are attached.

Include other important information about the project property here, including any explanation or clarification needed for answers above:

Project Details

Does the landowner have a Forest Stewardship Plan?

Will a Forest Stewardship Plan be created in conjunction with this project?

Has the landowner previously applied for other financial assistance for this project? (*Unrelated projects on landowner property are not included here.*)

If so, which program:

Which landowner objectives are relevant for this project? (can select more than one)

Aesthetic Quality	Recreation
Agroforestry	Soil
Archeological, Cultural, Historic Sites	Timber
Biological Diversity	Threatened and Endangered Species
Carbon Sequestration	Tree Growth and Regeneration
Fire	Water
Fish and Wildlife	Wetlands
Forest Health	Other (specify)

What are the practices for this project? (can select more than one)

Extend Rotation	Reforestation (natural or planted)
Forest Stand Improvement	Avoided Deforestation
Riparian Forest Restoration	Harvest
Invasive Plant Removal or Treatment	Fire (prescribed or natural)
Browse Protection (temporary)	Agroforestry
Pruning	Other (specify)

For each of the following practice-specific questions in this section, only answer those questions relevant to the project being considered.

Forest Management Practices

Including “Invasive Plants and Forest Stand Improvement Treatments” & “Forest Stand Improvement and Wildfire Risk Reduction”

Check box if a forest inventory has been completed for this project area.

What is the primary forest type for this project:

Is the forest on this project site planted or natural?

What is the predominant age class on the forest project area?

Check box if invasive plants are present in the project area, causing significant forest health concerns.

If box is checked specify invasive plants that are present:

Check box if a “Floristic Quality Assessment” (FQA) been completed for this project.
(https://bookstore.ksre.ksu.edu/download/indicator-plants-of-forest-and-woodland-health-in-kansas_MF3640)

If checked, what was the Mean C-value:

What is the project area's rating in the Kansas WRAP tool (attach report)
(<https://wrap.kansaswildfirerisk.org/Map/Public/#whats-your-risk>)

For forest management for wildfire, what are the values at risk?

Home site	Timber or other natural resources
Agricultural structures	Energy or utility infrastructure
Historic or cultural resources	Other (specify)
Habitat	

What factors are contributing to wildfire risk?

Flammable plants	Drought conditions
High fuel loading	Slope/aspect factors
High stocking	Proximity to high-risk areas
Ladder fuels	

Check box if the project is in an area covered by a Community Wildfire Protection Plan.

Riparian Forest Buffer Establishment Practices

What is the watershed involved in this project? (enter 12-digit HUC, ex: 110702010104)
(<https://hub.kansasgis.org/maps/huc-boundaries-1/>)

What length of streambank will be protected by this project?

Check box if there is a local WRAPS group active in this area.

Check box if WRAPS group has provided a letter of support (attached)

Windbreak Renovation and Establishment Practices

What type of project is this windbreak:

What is the primary value being protected or enhanced?

What additional objectives/benefits are relevant?

Wildlife habitat

Noise barrier

Energy efficiency

Chemical drift management

Snow management

Odor barrier

Dust management

Wildfire risk reduction

Aesthetic/visual concerns

Other (specify)

How many acres are being protected by this windbreak?

Conservation Tree Planting Practices

What are the major objectives for this project?

Restore native plant communities

Control erosion

Enhance woody plant diversity

Reduce nutrient runoff

Wildlife habitat

Timber production

Pollinator habitat

Other (specify)

Check box if this tree planting support other, separate conservation projects.

If checked, describe those projects briefly:

Budget

Practice payment rates are designed at an average, flat, per-acre rate that *may not fully cover all actual costs incurred*. This budget worksheet is designed to generate a project funding request amount, in the interest of clear communication between KFS and the landowner.

If application is approved, an agreement will be executed between KFS and the applicant, which will outline specific terms and funding amounts. No work should occur prior to agreement being fully executed by all parties. No payments will be approved prior to full project completion and certification.

At time of certification, a request may be made for an adjusted payment rate, with documentation/justification and approval by KFS staff. An adjusted (high) rate would only be considered in cases where documented costs exceeded the approved per-acre rate by 50% or more.

Use the following table to generate a project budget estimate. Acres treated should reflect the forester's best estimate of actual project area, which will be adjusted based on final treated area at time of certification.

Practice Type	Per-acre rate	Acres treated	Funds Requested
Riparian Forest Buffer Establishment	\$ 2,070		
Windbreak Renovation & Establishment	\$ 3,600		
Conservation Tree Planting	\$ 1,800		
Forest Management & Invasive Plants	\$ 2,160		
Forest Management & Wildfire Risk	\$ 900		
TOTAL			

Additional comments, as needed:

Application Approvals

Grantee / Applicant Approval

The below certification shall be completed by the Grantee, only; not by Participant(s) / Additional Landowner(s).

I certify that the above and attached is true and correct to the best of my knowledge, and that I intend to comply with all program requirements and agreement terms:

Grantee Name

Signature

Date

Forester Approval

The below certification shall be completed by the forester who has planned the project.

I certify that the above and attached is true and correct to the best of my knowledge, and I recommend that it be considered for further approval:

Forester Name

Signature

Date

Program Approval

The below certification shall be completed by the Rural Forestry Program Coordinator.

I certify that the project detailed above meets requirements and guidelines, and I recommend that it be considered for further approval:

Name

Signature

Date

Financial Approval

The below certification shall be completed by financial/administrative staff.

I certify that the project detailed above meets eligibility requirements, and I recommend that it be considered for funding obligation:

Name

Signature

Date

Completion Certification for Payment

Forester Approval

The below certification shall be completed by the forester who has planned the project.

I certify that the practices described in this project have fully implemented and meet the planned objectives, and I recommend that it be considered for payment approval:

Forester Name

Signature

Date

Program Approval

The below certification shall be completed by the Rural Forestry Program Coordinator.

I certify that the project detailed above was completed in such a way as to meet program objectives, and I recommend that it be considered for further payment approval:

Name

Signature

Date

Financial Approval

The below certification shall be completed by financial/administrative staff.

I certify that the project detailed above is in compliance and eligible for payment:

Name

Signature

Date

If project is unable to be completed, select a reason below:

Catastrophic Natural Events

Landowner Budget or Cost Escalation

Ownership Interest/Objective Change

Lack of Technical Assistance

Change in Ownership

Plan Deactivated

Lack of Cost-Share Availability

Other (specify)

Lack of Time

Lack of Markets/Loggers

Lack of Conservation Contractors